

Staff Planner

LOOKING FOR



Controller

A Controller is detail-oriented and conservative, with a preference for high quality and technical expertise.

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Altruist

An Altruist is congenial and cooperative with an efficient, precise work ethic.

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Specialist

A Specialist is a highly precise worker, who remains skeptical while respecting authority.

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THEY

Will be

Serious

Diligent

Reserved

Will need

Understanding of rules and regulations

Specific knowledge of the job

Freedom from risk of error

Will Like Hearing

Clarity of tasks and duties

Deliver high-quality products and services

Lead the conversation

Explore new frontiers

NOTEWORTHY BEHAVIORS

Careful with rules

Conscientious

Thorough

Precise

Concerned with rules and accuracy

Quick to connect

Fluent

Fast-talking

Lively

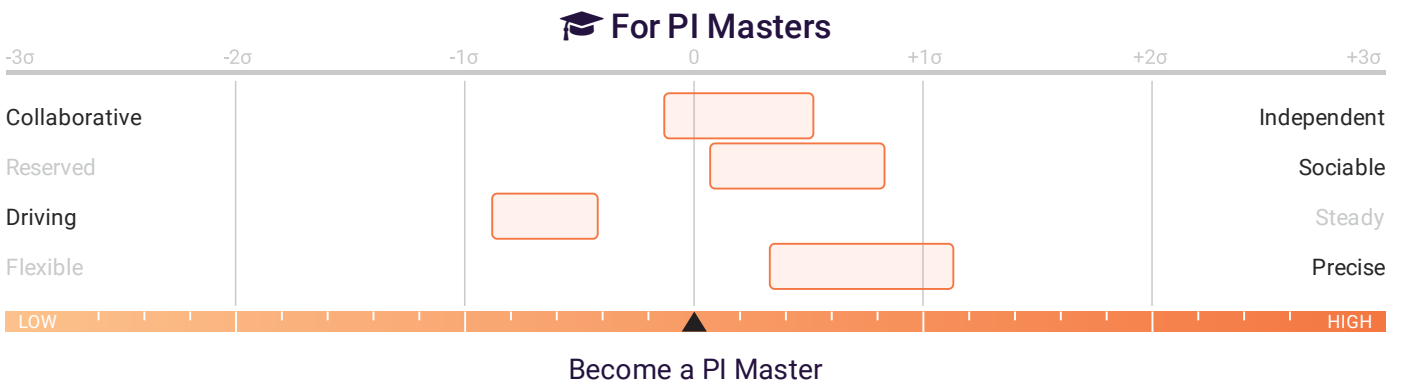
Enthusiastic

SUMMARY

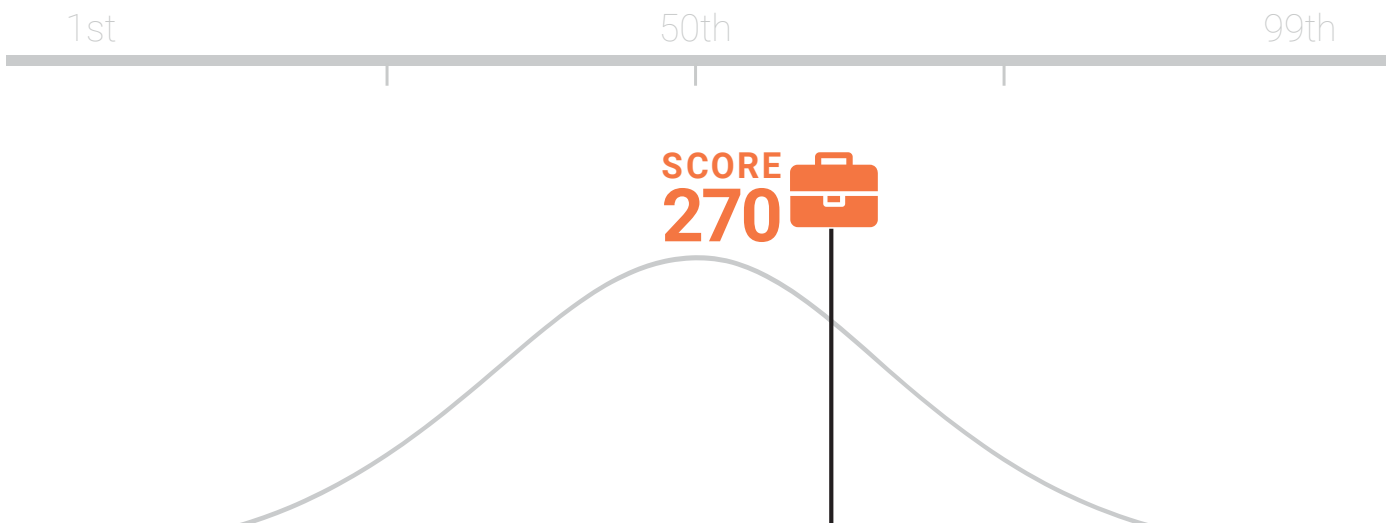
This job requires connecting with people quickly in an outgoing, friendly manner. The use of persuasive communication skills to gain the interest and involvement of others in the work process is an important aspect of the job. An extreme sense of urgency is needed, combined with getting work done in complete, accurate detail and in accordance with company standards and policies. The motivation for this position comes from a strong sense of duty and a feeling of responsibility for completing work both quickly and correctly. A faster than average work pace is necessary combined with impatience for results. Follow-up of delegated work must be very thorough. Decision making will be done with the ideas and advice of others, but always carefully and cautiously within the guidelines of established company policy. Selling ideas to others and the ability to train, teach and motivate a team are strong aspects of this position. Change is an ongoing occurrence of this job and will be approached conservatively and with the support and guidance of management.

JOB CHARACTERISTICS

- Faster than average pace A changing environment, but guidelines and support will be provided for tasks outside of specific job area
- Very detail-oriented Efficiency is of utmost importance
- Risk taking is not required Careful, conservative and by the book, being careful to avoid mistakes Decisions will be made with input from others
- Will involve the team throughout the whole work process Communication will be friendly and persuasive Will project enthusiasm and promote team participation
- When the job requires delegation, a thorough, but pleasant follow-up will be required Will be a friendly and responsive team leader with a strong sense of duty



COGNITIVE TARGET



The ideal Staff Planner candidate will have a score of at least 270 on the Predictive Index Cognitive Assessment.